



A Ph.D. student must complete the degree program **within five years** after passing written and oral preliminary exams. **NO TKT/TECH 9000 hours can be taken before passing preliminary exams.**

For the program of study:

- At least 2/3 of the hours on the graduate program (courses taken after admission to the Ph.D. degree), exclusive of dissertation credit, must be 8000 level or above.
- No more than 6 semester hours of graduate credit earned in Directed Individual Studies (7000) courses or 6 semester hours of Special Topics (6990, 8990) courses may be included on the student's approved degree program. No more than 9 semester hours of a combination of Directed Individual Studies and Special Topic courses may be included on the student's approved degree program.

*Transfer credit hours from other domestic universities, international universities, or military educational programs may be used to fulfill requirements for graduate degrees at MSU provided they meet the following criteria:

1. Transfer credit hours have to be approved first before completing the CAPP.
2. Where appropriate, credit hours were earned in programs fully accredited by the appropriate regional and national accrediting bodies.
3. Credit hours contribute to the current program of graduate study.
4. Credit hours were taken within the appropriate time limit for the current program at completion of the degree.

Only courses in which grades of B or higher were earned are accepted for transfer. Courses with grades of Pass/Fail or S/U are not eligible for transfer. **Transfer credit cannot exceed one-half of the coursework requirement.**

In all cases, the decision to accept and designate transfer work **begins with the student's graduate advisor or committee.** Once it is determined that the course meets the required criteria, the student must submit a [Transfer Approval Form](#) containing required committee signatures and an official transcript to the Office of the Graduate School (see Transfer Approval Form on the Office of the Graduate School Website).



PROGRAM OF STUDY

Student: _____ MSU ID: _____ Admit Semester: _____

A minimum of 90 graduate credits beyond the bachelor's degree are necessary to meet the degree requirements. Transfer credit cannot exceed one-half of the coursework requirement.

Course	Course Name	Hours	Approved Substitution or Approved Transfer* Course (include the name of the university in parentheses)	Semester Taken	Grade	Course taken before admission to Ph.D. program
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Research and Statistics Core Courses (20 hours)

<input type="checkbox"/>	TKT/TECH	8243	Research Problems in Instructional Systems and Workforce Education	3			<input type="checkbox"/>
<input type="checkbox"/>	TKT/TECH	8713	Research in Instructional Systems & Workforce Development	3			<input type="checkbox"/>
<input type="checkbox"/>	EDF	9373	Educational Research Design	3			<input type="checkbox"/>
<input type="checkbox"/>	EDF	9453	Intro to Qualitative Research in Education	3			<input type="checkbox"/>
<input type="checkbox"/>	EPY	6214	Educational and Psychological Statistics	4			<input type="checkbox"/>
<input type="checkbox"/>	EPY	8214	Advanced Educational and Psychological Statistics	4			<input type="checkbox"/>

Dissertation (20 hours)

<input type="checkbox"/>	TKT/TECH	9000	Research/Dissertation	20			
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Foundation Core Courses (6 hours)

Choose two (6 hours):

<input type="checkbox"/>	TKT/TECH	6263	Issues of Diversity in Work and Educational Environments	3			<input type="checkbox"/>
<input type="checkbox"/>	TKT/TECH	8273	Contemporary Issues in Curriculum Planning in ISWD	3			<input type="checkbox"/>
<input type="checkbox"/>	TKT/TECH	9213	Foundations of Workforce Development, Technology and Adult Learning Theories	3			<input type="checkbox"/>

Postsecondary Courses (3 hours)

Choose one (3 hours):

<input type="checkbox"/>	TKT/TECH	8213	Content and Methods of Teaching in Career and Technology Education	3			<input type="checkbox"/>
<input type="checkbox"/>	TKT/TECH	8233	Analysis of Workforce Programs and Survey Research	3			<input type="checkbox"/>
<input type="checkbox"/>	TKT/TECH	8263	Philosophy and Administration of Career and Technology Ed	3			<input type="checkbox"/>



PROGRAM OF STUDY

Course	Course Name	Hours	Approved Substitution or Approved Transfer* Course (include the name of the university in parentheses)	Semester Taken	Grade	Course taken before admission to Ph.D. program
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Approved Technology Electives (24 – 30 hours)

<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
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<input type="checkbox"/>						<input type="checkbox"/>

Approved General Electives (12 – 18 hours)

<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>

Minor Area Courses (optional)

<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
<input type="checkbox"/>						<input type="checkbox"/>
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